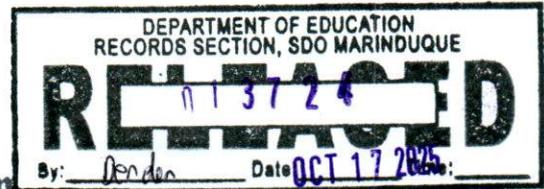Republic of the Philippines

Department of Education

SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM
OSDS-HR-2025-031

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, CID/OIC-CES, SGOD
School Heads, Elementary, Integrated and Secondary Schools
HRMPSB Members and Secretariat
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
OIC-Schools Division Superintendent

SUBJECT: **HUMAN RESOURCE MANAGEMENT PROMOTION AND SELECTION BOARD SCHEDULE OF ORIENTATION, WRITTEN/SKILLS TEST, BEHAVIORAL EVENT INTERVIEW (BEI), ASSESSMENT AND DELIBERATION FOR RECLASSIFICATION OF SCHOOL ADMINISTRATORS POSITIONS**

DATE: October 17, 2025

1.   The HRM Promotion and Selection Board will conduct an Orientation, Written/Skills Test, BEI, Assessment, and Review of the application documents of the applicants to School Administrators positions on October 20, 2025 from 8:00 AM to 5:00 PM at the Schools Division Office Conference Hall, Malusak, Boac, Marinduque.

2.   All qualified applicants for the said positions are expected to attend the aforementioned activity and be at the venue before the scheduled time.

3.   Attached is the list of qualified applicants.

4.   Wide dissemination of and strict compliance with the contents of this Memorandum are desired.

List of Qualified Principal IV-Elementary Applicants
Erlan M. Maming

List of Qualified Principal III-Elementary Applicants

Edna M. Jalos
Joemar L. Linga
Marife L. Maaño
Pinky M. Mabiog
Leo L. Mapacpac
Arline M. Mayo
Analyn Z. Monterozo
Donwency R. Monterozo
Francis L. Pacia
Maria Paz S. Pernia
Donna Bella R. Rocha
Lorna Q. Rivamonte
Norman P. Romasanta
Adelaida M. Saguid

List of Qualified Principal III-Secondary Applicants

Norminda S. Mabao
Maxima R. Marquez
Dino S. Nepomuceno
Elizabeth R. Paralejas
Bernadette P. Requintel
Anna Liza M. Retardo
Marivic L. Zamora

List of Qualified Principal II-Secondary Applicants

Lourdes R. Balagwis